

Connie Rose Pat, Bruce, Janz, Kerri K,
Mechelle

Boulder Area Chamber of Commerce

BOARD MEETING AGENDA

Date: Tuesday, August 16, 2022

Noon - Volunteer Hall - Jefferson County Fairgrounds

To Join Remotely: zoom.com/join Meeting ID: 812 5854 5742 PassCode: 666 083

1. Call meeting to order: 12:05
2. Attendance:
3. Approval of meeting minutes from July 26, 2022
4. Financial report, discussion & approval: Kerri/Connie
Admin.
5. Business:
 - a. BTAC Marketing report (Jan Zietlow) AUG 30 MTG - 7 BROCHURE
 - b. Event signage at Veterans Park KAYLA'S LOT
 - c. City's request for restroom cleaning deposit/fee at Veterans Park •
 - d. Main Street median upkeep G CRAFT TRIMMING
 - e. Advertising (Rodeo) \$100 AD 1/2 PG PROMOTE MUSIC FBST. 2023
 - f. Any other items that come before the board

Connie:

BUCK:

6. Committee Reports -

- a. Garage Sale (Jun. 18) Bettie/Bruce/Pat - (done)
- b. Farmers Market & Recycle (starts Jul. 7-Sep. 29) Connie/Bruce/Pat - DEPOSIT TICKETS!!
- c. Car Show (Aug. 27) Jennifer/Bruce/Pat - FLYER 8/24 500ct / MTG TIMES
- d. Music Festival (Sep. 10) Jennifer/Bruce/Pat - 9/7 good.
- e. Bazaar (Nov. 19) Kerri/Bruce/Pat - Mechelle

Additional adhoc committees or proposed events:

- f. "Contractors" event - Rose Perna, TBD @ BAZAAR
- g. "After Hours" event - Kerri Kumasaka, TBD OCT ?
- h. Website - Pat

Phonebk

7. Board open discussion:
8. Next meeting - September 20, 2022 @ noon.
9. Adjourn: 1:03 PM

TAM CAR REGS.
Connie, Pat, Bruce,

PAT

NEXT WK
THUR

9/25

Recycle

Boulder Area Chamber of Commerce
BOARD MEETING MINUTES - August 16, 2022

10/18/22
Approved
as
presented
CG/KK

1. Call meeting to order - quorum at 12:05pm
2. Attendance - Directors: Patricia Lewis, Bruce Binkowski, Connie Grenz, Kerri Kumasaka
Notified absence: Jennifer Chapman
Members: Rose Perna (Alpine House Svcs)
Guests: Jan Zietlow (BTAC), Mechele Anderson (Resident)
3. Approval of meeting minutes from July 20, 2022 -Motion to approve as presented: Kerri & Connie.
4. Financials - Financial reports were emailed to Board. Motion to approve as presented: Connie & Kerri.
Checkbook balance: \$12,721.74; Special Account: \$3,334.00; CD: \$5,134.11;
Petty Cash: \$5.00
5. Admin Report - emailed to Board.
6. New business:
 - a. BTAC Marketing - Jan informed Aug. 30 as their next mtg date. At that meeting, the Brochure that is being designed by Keith Hammonds of the Boulder Monitor, will probably have to wait until 2023.
 - b. Event signage at Veterans Park - Bruce reported to the City Council (8/15/2022) an interest in relocating the event sign. Kayla Holman is the new owner of the "blue" building and lot on Main Street. She has verbally agreed to allow the Chamber to relocate southbound facing signage to her lot. Bruce is working with QRS towards that possibility. Additionally the Chamber has requested permission to eventually place an event sign next to the Kiosk at Veterans Park facing northbound traffic. Striving to get a sign in place prior to this year's car show. Discussion.
 - c. City's request for restroom cleaning deposit/fee at Veterans Park - at same City Council meeting on 8/15/2022, Bruce informed the City Council that the Chamber is agreeable to paying the required fee for restroom access during Chamber events. The City suggested \$25 for each week of the Farmers Market (13 weeks); and \$50 for each special event (Car Show and Music Festival). The total invoiced to the Chamber is \$425.00. As a result, the Chamber will not need to order portable toilets for the special events this summer.
 - d. Main Street median upkeep - Gerald Craft recently trimmed the weeds on the medians. Invoice pending.
 - e. Rodeo advertising - the Chamber ordered a \$100 half-page ad in the Rodeo program. That ad will inform the public of the upcoming Music Festival in September.
 - f. Other items - Connie asked about the "Boulder Buck" and Pat explained. Examples of the coupons were made available to the Board.

7. Committee Reports -

- a. Garage Sale (Jun. 18) Bettie/Bruce/Pat - overwith
- b. Farmers Market & Recycle (Jul. 7-Sep. 29) Connie/Bruce/Pat - Connie reports. Needs a volunteer for the recycle sack on 9/25/22.
- c. Car Show (Aug. 27) Jennifer/Bruce/Pat - flyer insert in the 8/24/22 Monitor. Connie will help at the registration desk. Pat & Bruce will set up canopies Friday morning.
- d. Music Festival (Sep. 10) Jennifer/Bruce/Pat - flyer insert in the 9/7/22 Monitor
- e. Bazaar (Nov. 19) Kerri/Bruce/Pat - Mechele Anderson has offered to help

Additional adhoc events:

- f. "Contractors" event (Rose) - Suggestions/discussions on having a contractors table at the Holiday Bazaar. Still evolving ideas. Chamber will provide support.
- g. "After Hours" event (Kerri/Jennifer) - Suggestions/discussions on a possible October date at the Elkhorn Bistro. Chamber will provide support.
- h. Website (Pat) - the phone number submission form 'button' is live on the website. Find it at www.bouldermtchamber.org/about

8. Board open discussion - none

9. Next meeting - September 20, 22 - noon, Volunteer Hall

10. Adjourn - 1:03pm

Since July 23

- Sent out July board meeting Agenda and financials.
- Phonebook phone numbers: requested from EDGE a new form to be placed on the website where one would enter their phone number. Asked to have it ready by end of August.
- Processed music vendors, updated QB.
- Drafted letter to sponsors the Music Festival. Will mail and follow up with email to others.
- Board meeting July 26: followup with Music Fest flyers to Connie; see Dennis about sign posts; see City about form and fees for use of the Park.
- 7/26 - compiled mailing to invite Music sponsors - will mail 7/27. About 30 qty.
- 7/27 - opened a savings account "Special Account" for BTAC and other outside funds that are to be administered by BACC.
- BTAC Boulder map with QR code is now on Chamber website.
- Working with Dennis Wortman, Bob Smiley and Bruce Bink on signage for park events.
- 7/29, 30 - coupon "Boulder Buck" and festival vendors.
- 7/31 - ordered small deposit slips from MVB. Connie needs some for Farmers Mkt.
- 7/31 - processing vendor applications for Music Fest; finalizing Boulder "Buck" coupon. Six vendors and 1 sponsor to date.
- Working on "Boulder Buck" campaign.

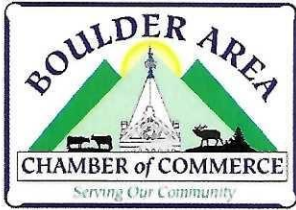
August

- 8/2 - completed Boulder Buck coupon and emailed it along with campaign information to all chamber members.
- 8/2 - EDGE drafted a website page form for the purpose of collecting phone numbers for the next edition of the phonebook.
- 8/3 - Balance checkbook, reconciled bank statement
- 8/3 - 6 coupon applicants to date, working on layout. Color envelopes arrived today.
- 8/8 car show plaques arrived today.
- thru 8/15 - process music sponsors and vendor apps; work with Bruce for event signs at Veterans Park and possible other locations; and address w/Bruce the City regarding their policy on reserving the park that includes a fee for public restroom access.
- Prepared August meeting agenda & financial reports.

AUGUST AGENDA: phone numbers on website, park sign, Reimagining Rural 2022, coupons only 6, new member ____, write off Tobacco phonebook ad 90.00,

To do:

- "Boulder Buck" - create and solicit advertisers
- See Dennis about sign posts (done 7/27)
- Bank for savings account (done 7/27)
- Car Show - Create & print ballots, day of event registration forms and car numbers
- Phonebook ad outstanding: Tobacco Use & Prevention \$90
- Phonebook - revision; postcards for handouts (those who don't www).
- Add final meeting minutes to website.



Boulder Area Chamber of Commerce
P.O. Box 278
Boulder, Mt 59632

Copy

*prdk 1740
8-16-22
425⁰⁰*

August 1, 2022

To: Ellen Harne
Boulder City Clerk

From: Bruce Binkowski
President
Boulder Area Chamber of Commerce

In response to your email of August 1, 2022, re: the Boulder Area Chamber of Commerce paying a cleaning fee for events sponsored at Veterans Park, I think it is very appropriate for the Chamber to pay either a deposit or cleaning fee when using the park.

Following your scheduled meeting on August 15 please forward to me the official policy and necessary invoices and the Chamber will pay the City of Boulder.

Along with the Farmers Market, Chamber events scheduled for 2022 at Veterans Park include the Car Show (August 27) and the Music and Arts Festival (September 10).

If you have any questions you can reach me via email bbinkowski@jeffersoncounty-mt.gov or phone (406) 459-4215.

*13 wks @ 25⁼
2 events @ 50⁼*

Boulder Area Chamber of Commerce

Profit and Loss

January 1 - August 16, 2022

	TOTAL
Income	
DUES	2,325.00
EVENTS INC	
Car Show	250.00
Farmers Market	179.50
Garage Sale	125.00
Music Festival	800.00
Phonebook Ads	7,110.00
Total EVENTS INC	8,464.50
Total Income	\$10,789.50
GROSS PROFIT	\$10,789.50
Expenses	
Advertising	940.00
Bank Fees - CC	62.96
Bookkeeping Exp	410.00
Donation Expense	372.00
EVENTS EXP	5.98
Car Show Supplies	349.40
Garage Sale Supplies	28.95
Main St Exp	165.00
Music Festival Supplies	500.00
Phonebook Exp	3,844.85
Total EVENTS EXP	4,894.18
Insurance - Liability	2,133.00
Legal & Professional Fees	1,800.00
License / Taxes	20.00
Meeting expense	706.70
Membership Exp	95.00
Office Supplies	1,476.31
Postage	112.80
Rent Paid	180.00
Unapplied Cash Bill Payment Expenditure	0.00
Uncategorized Expenditure	125.22
Website Expense	465.48
Total Expenses	\$13,793.65
NET OPERATING INCOME	\$ -3,004.15
Other Income	
ARPA Grant Income	10,000.00
BTAC Marketing Income	3,722.00

Boulder Area Chamber of Commerce

Profit and Loss

January 1 - August 16, 2022

	TOTAL
Interest Earned	1.29
Total Other Income	\$13,723.29
Other Expenses	
ARPA Grant Exp - events	638.22
ARPA Grant Exp - website	125.00
BTAC Marketing Expense	400.00
Reconciliation Discrepancies	-125.00
Total Other Expenses	\$1,038.22
NET OTHER INCOME	\$12,685.07
NET INCOME	\$9,680.92



Account Detail

BACC 7769**\$12,491.74**

Available balance

To view activity up to 6 months back click the "Search" button and select the time frame available. The selection under "Time Period" option "All" will populate 6 months of activity.

Pending Transactions

No Records Available

Posted Transactions

Date	Description	Withdrawal/Deposit	Running Balance
08/11/2022	POS DEBIT 7363 08/11 15:31 USPS PO 29090006 BOULDER MT	-\$2.40	\$12,491.74
08/09/2022	AC-MADISON VLY BNK -CHECK CHRG	-\$14.75	\$12,494.14
08/08/2022	Check #1735	-\$96.00	\$12,508.89
08/08/2022	AC-GOOGLE -APPS_COMMEUS003NO6U7	-\$6.00	\$12,604.89
08/08/2022	DEPOSIT	\$40.00	\$12,610.89
08/05/2022	Check #1737	-\$300.00	\$12,570.89
08/05/2022	Check #1738	-\$35.97	\$12,870.89
08/05/2022	AC-18004INTUIT -QBooks Onl3375793	-\$55.00	\$12,906.86
08/01/2022	DEPOSIT	\$50.00	\$12,961.86
07/29/2022	Check #9021	-\$30.00	\$12,911.86
07/28/2022	Check #1733	-\$75.00	\$12,941.86
07/27/2022	Check #1723	-\$100.00	\$13,016.86
07/27/2022	TRANSFER PER PAT - 7769 TO 5247	-\$3,334.00	\$13,116.86
07/25/2022	DEPOSIT	\$225.00	\$16,450.86
07/25/2022	DEPOSIT	\$50.00	\$16,225.86
07/22/2022	DEPOSIT	\$35.00	\$16,175.86
07/21/2022	CKCD DEBIT 7363 07/20 04:45 RALLYE PRODUCTI 800-2362036 WI	-\$349.40	\$16,140.86
07/20/2022	Check #1732	-\$90.00	\$16,490.26
07/18/2022	DEPOSIT	\$175.00	\$16,580.26
07/15/2022	DEPOSIT	\$22.50	\$16,405.26
07/14/2022	Check #1728	-\$120.00	\$16,382.76
07/12/2022	Check #1731	-\$300.00	\$16,502.76
07/11/2022	Check #1730	-\$75.00	\$16,802.76
07/11/2022	DEPOSIT	\$70.00	\$16,877.76
07/05/2022	AC-18004INTUIT -QBooks Onl9179676	-\$55.00	\$16,807.76

Boulder Area Chamber of Commerce

Balance Sheet YTD

As of August 16, 2022

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
CD (Mat. 2/18/2023)	5,134.11
CHECKING ACCT	12,721.74
Petty Cash	5.00
Savings 6015247	3,334.00
Total Bank Accounts	\$21,194.85
Other Current Assets	
Inventory Asset	9.00
Undeposited Funds	0.00
Total Other Current Assets	\$9.00
Total Current Assets	\$21,203.85
TOTAL ASSETS	\$21,203.85
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
Opening Balance Equity	14,368.04
Retained Earnings	-2,845.11
Net Income	9,680.92
Total Equity	\$21,203.85
TOTAL LIABILITIES AND EQUITY	\$21,203.85



ABOUT BOULDER

Boulder is located in a beautiful valley surrounded by mountains where fishing, hunting, hiking and biking abound. Ghost towns, hot springs, radon health mines and much more are right outside our door making Boulder a wonderful place to live and visit. Boulder, the county seat of Jefferson County, is located in southwestern Montana. It is midway between the mining city of Butte and the capitol city, Helena, just off I-15 at Exit 164.

Population: 1183 as of 2012
Median home cost: \$118,300

Cost of living: 7.1%, lower than U.S. average.
Unemployment: 4.6%, compared to national average of 8.6

(Sources - U.S. Census Bureau and bestplaces.net)

LOCAL PHONE BOOK [View](#)

PHONE BOOK SUBMISSION FORM [View](#)

MAP OF BOULDER [View](#)