

PAT, BRUCE, JENNIFER, CONNIE
Rose P, Keith H.

Boulder Area Chamber of Commerce

BOARD MEETING AGENDA

Date: Tuesday, April 19, 2022

CR# 1715

4-19-22

75.00

hall rent

Noon - Volunteer Hall - Jefferson County Fairgrounds

To Join Remotely: zoom.com/join

Meeting ID - 850 0582 9310

Passcode - 759 883

Phone: 1-699-900-9128

Noon - bring Brown Bag lunch (beverages provided)

1. Call to Order - Noon 12:15P

2. Attendance/Roster/Membership

3. Approval of meeting minutes March, 2022

4. Financial report, discussion & approval

5. New business -

Gmail vs Outlook EDGE →

~~a.~~ Budget 2022 - discussion and approval

~~b.~~ Chamber ARPA funding update

~~c.~~ Community ARPA funding/Tourism grants update BTAC VIA SW MT

~~d.~~ Phonebook update

~~e.~~ Logo discussion

~~f.~~ 2022 Meeting Schedule (May 17, June 21, July 19, August 16, September 20,
October 18, November 15, December 20) 3RD TUES/MO

~~g.~~ Board open discussion

6. Committee Reports/Set up organizational meetings

a. Garage Sale (June 18) Bettie - PAT

b. Farmers Market (July 7-Sept. 29) Connie / BRUCE / PAT - MAY 25 5P @ B'S OFC

c. Car Show (Aug 27) Bruce, Jennifer, Pat ~~MAY~~ APR 26 2PM @ BISTRO

d. Music Festival (Sept. 10) Bruce, Pat Jennifer + PAT " "

e. Bazaar (Nov. 19) Kerri, Bruce, Pat

EARTH DAY WK MAY 10-14 BOULDER CLEAN UP WEEK
CONTRACTORS :

7. Next meeting, May 17th Noon - Volunteer Hall

8. Adjourn ~~1:20 pm~~ 1:10 PM

Boulder Area Chamber of Commerce
BOARD MEETING MINUTES - Tuesday, April 19, 2022

*Connie.
Kerri
as
presented
5/17/22*

1. Call meeting to order - quorum at about 12:20pm
2. Attendance - Directors: Pat, Bruce, Jennifer, Connie; Notified absence: Kerri Kumasaka
Members: Rose Perna, Keith Hammonds
3. Approval of meeting minutes from March 15, 2022 - motion to approve as presented with Bruce's expire date of 2/2024 (or the annual meeting date per bylaws) is confirmed - Connie made the motion, Jennifer the second. So moved without objection. (NOTE: refer to the Board of Directors document for other expiring terms).
4. Financials - Financial reports were emailed to Board. Balance Sheet: checking balance of 18,279.94; CD balance of 5,134.11; Petty Cash balance of 325.22. P&L year to date (YTD) and P&L detail was distributed. Also included a Transaction List by Vendor detail for the purpose of seeing where funds are spent. Bruce states ARPA grant to Chamber of \$10,000.00 is noted in "net other income" in addition to sticker sales at the Gift Box. ARPA grant funds are earmarked, as outlined in the initial grant application for: Website upgrades, Events promotions, and other general Marketing.
5. New business:
 - a. Budget - will be a work in progress and awaits feedback from committee needs for this year's events and other identified expense opportunities.
 - b. Chamber ARPA update - see above item 4.
 - c. Community ARPA update - Tourism Grants for BTAC. SW MT approved request for funds for BTAC. BACC is a sponsor of this grant application as a passthrough to BTAC. ARPA will match SW MT funding.
 - d. Phonebook update - Publication and distribution has been completed. 3000 phonebook/business directories were mailed to all postoffice boxes in Boulder, Boulder Valley (rural route), Jefferson City and Basin and extra editions were mailed or hand delivered to the advertisers. The balance of the phonebooks can be found at the Boulder Monitor. Phonebook editions will be available at County events and other appropriate destinations.
 - e. Logo discussion - The current Chamber logo is somewhat dated. Incorporating the BTAC sticker logo into a new chamber version meets the theme of the Boulder Marketing group efforts. A final design is currently a work in progress.
 - f. 2022 Meeting schedule - as noticed going forward the 3rd Tuesday of each month, noon, Volunteer Hall or as noticed. Time and place may be subject to change.
 - g. Board open discussion - general discussion from the Board: Jennifer asks how businesses receive the Chamber. Renewals: Connie asked if there was any questions at membership renewal time from members (there were none). Jennifer had a concern about approaching non-member businesses for various support that the Bistro hosts for the community. Questions regarding "advertising" other local events vs. asking the chamber for "support" of other local events. Rose: concerns regarding the need for more support of the members. Pat: potential of a "contractors" event and Rose was invited to look into organizing such an event and report back at May board meeting.

5 g. (continued)

Bruce: budget includes line items for Main Street clean up etc. Connie: Earth Day in May. May 10-14 is recognized as Boulder Clean Up Week. This event still in the organizing stage and asks Chamber board to support efforts. Informs board of other events going on in conjunction with Clean UP Week. Pat: June "sweep the streets", sidewalks and flowers planted. Connie: mad a motion to have the Chamber support of Boulder Clean Up Week" efforts via advertising and volunteers; discussion; no second to support motion but there was voiced general agreement. Rose: working with Joe (Alpine House Svcs) to paint heritage center for free if paint supplied. Pat: support Main Street corridor with clean up and paint?

6. Committee Reports - website Events list is updated for 2022

- a. Garage Sale (Jun. 18) Bettie/Bruce/Pat - committee meeting date. Flyers and info updated on website.
- b. Farmers Market & Recycle (starts Jul. 7-Sep. 29) Connie/Bruce/Pat - Connie has had calls of interest. Committee meeting April 25th, after 5pm @B's office.
- c. Car Show (Aug. 27) Jennifer/Bruce/Pat - committee meeting. April 26, 2pm, Bistro
- d. Music Festival (Sep. 10) Jennifer/Bruce/Pat - committee meeting. April 26, 2pm, Bistro
- e. Bazaar (Nov. 19) Kerri/Bruce/Pat - no committee meeting date sent. Kerri is out of town at this time.

Additional adhoc events:

- f. Earth Day - Boulder Clean Up Week. May 10-14.
- g. "Contractors" event - TBD
- h. Website - Pat asks to change email providers from Microsoft 365 to Gmail business suites instead. General agreement on this administrative issue.

7. Next meeting May 17, noon, Volunteer Hall

8. Adjourn: 1:10pm adjourned.

Boulder Area Chamber of Commerce

Connie
DK

Balance Sheet

As of April 17, 2022

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
CD (Mat. 2/18/2023)	5,134.11
CHECKING ACCT	18,279.94
Petty Cash	325.22
Total Bank Accounts	\$23,739.27
Other Current Assets	
Inventory Asset	9.00
Undeposited Funds	0.00
Total Other Current Assets	\$9.00
Total Current Assets	\$23,748.27
TOTAL ASSETS	\$23,748.27
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
Opening Balance Equity	14,368.04
Retained Earnings	-2,845.11
Net Income	12,225.34
Total Equity	\$23,748.27
TOTAL LIABILITIES AND EQUITY	\$23,748.27

Boulder Area Chamber of Commerce

Profit and Loss

January 1 - April 17, 2022

	TOTAL
Income	
DUES	2,325.00
EVENTS INC	
Car Show	25.00
Farmers Market	58.00
Phonebook Ads	6,300.00
Total EVENTS INC	6,383.00
Total Income	\$8,708.00
GROSS PROFIT	\$8,708.00
Expenses	
Advertising	495.00
Website Expense	30.00
Total Advertising	525.00
Bank Fees - CC	58.91
Bookkeeping Exp	200.00
EVENTS EXP	
Music Festival Exp	500.00
Phonebook Exp	4,110.85
Total EVENTS EXP	4,610.85
Legal & Professional Fees	600.00
License / Taxes	20.00
Meeting expense	243.65
Membership Exp	95.00
Office Supplies	133.74
Postage	112.80
Rent Paid	60.00
Total Expenses	\$6,659.95
NET OPERATING INCOME	\$2,048.05
Other Income	
ARPA Grant Income	10,000.00
Interest Earned	1.29
Other Income	51.00
Total Other Income	\$10,052.29
Other Expenses	
Reconciliation Discrepancies	-125.00
Total Other Expenses	\$ -125.00
NET OTHER INCOME	\$10,177.29
NET INCOME	\$12,225.34

ARPA \$10K

City Clerk

From: Connie Grenz <conniegrenz63@gmail.com>
Sent: Thursday, April 7, 2022 8:00 PM
To: City Clerk; City of Boulder MT
Subject: Re: to request at City Council meeting

Dear City of Boulder and Boulder City Council

In the past the City of Boulder has supported Boulder Clean Up Days in conjunction with other non profit groups that encourage their volunteers to participate.

The City of Boulder is asked to be a coordinator for volunteers in 2022 to clean up

1. the islands on Main Street
2. ball parks
3. community parks

By

1. Having sign up sheets for volunteers on City properties
2. providing orange safety vests and black trash bags with the city crew picking up those bags for disposal

And allowing signs with this information to be posted on community signboards.

Date to be selected in conjunction with the City of Boulder and Maintenance Dept with input from interested non profit groups.

Sincerely requested by

Connie Grenz

BACC Recycle chairperson

Member of ZGrowingCommunity Naturally

Sent from my iPhone

MDT
cleanup week - Mon. ~~Th~~ Thur lg items

MAY 10-14